

Template 19: Quarterly Audit committee report to the Governing Body

Quarterly Audit committee report Template	
County Name	
Quarter	
Financial Year	

1 | **Number of meetings held and key issues discussed**

2 | **Monitoring of internal audit reports**

3 | **Monitoring of external audit reports**

4 | **Recommendations to the Governing Body**

5 | **Previously recommendations to the Governing Body for which no decision has been taken**

6 | **Significant risks and mitigating strategies**

7 | **Internal audit plans**

8 | **Comments on the effectiveness of internal control**

9 | **Annual financial statements (and quarterly financial statements where applicable)**

10 | **Comment on the adequacy of the audit committee charter (annual)**

11 | **Results of self-assessment of audit committee (annual)**

Approved By: Chair, Audit Committee

Date: