Sample Risk Register Template

Title: [User note]: The entity is required to document the title of the document

Organization Level: [User note]: The entity is required to document the Name of the Entity/Directorate/Department/Function/Division/Unit

Period: [User note]: The entity is required to document the reporting period

Objective [User note]: Entity is required to document the objective of the Entity (Corporate register)/Directorate/Department/Function/division/Unit:

Risk identity /Ref	Risk Event	Risk source (external /internal) /Root cause	Consequence of risk to objective	Risk category	Inherent risk rating [User note]: Measure of risk before considering the effectiveness of control			Existing control	Residual rating [User note]: Measure of risk after considering the effectiveness of existing control			Initiatives/ (additional controls)	Risk owner	Timelines
					L	I	Overall (L*I)		L	I	Overall (L*I)			
[User note]: Enter the unique number	[User note]: Describe the uncertain event that can impact achievement of objectives	[User note]: Describe the potential cause of an event. Cause is an element which alone or combination has potential to give rise to a risk.	[User note]: Document outcome of an event affecting objectives should the risk occur	[User note]: Document risk category as guided in the Risk Management Policy	[User note]: Chance of the risk occurring	[User note]: severity of the risk	[User note]: Product of L*I	[User note]: Capture current measures in place to address the risk	[User note]: Chance of the risk occurring	[User note]: severity of the risk	[User note]: Product of L*I	[User note]: state the additional measures to address the risks	[User note]: Assign responsible individuals	[User note]: state the timelines risk owner should implement all controls